Code No -3344
B.Com. (Sem. III) Examination
Oct- 2015

Paper –VI MIP-02 IT & ITS Application -II

Time: 2 hours 30 Minutes]   **[Total Marks: 70**

Q-1	1. What is Excel? Give the Feature of Excel.	**10**
	2. Explain Rows and columns terms	**04**
	OR	
Q-1	1. Explain application of spreadsheet.	**10**
	2. Define : Formula	**04**
Q-2	1. Explain Goal Seek in detail	**07**
	2. Explain sorting facility in Ms Excel.	**07**
	OR	
Q-2	1. Explain the Conditional Formatting in detail	**10**
	2. What do you mean by advanced filter?	**04**
Q-3	1. Explain Any Seven Mathematical functions.	**14**
	OR	
Q-3	1. Explain following date function.	**10**
	A) day B) month C) year D) minute E) Second	
	2. Explain any two Statistical function	**04**
Q-4	1. How to create pie-chart in MS-Excel? Describe Steps with example.	**07**
	2. Explain subtotal facility with suitable example.	**07**
	OR	
Q-4	1. Explain Pivot-table in MS-Excel. Describe Steps with example.	**07**
	2. Explain Data Validation in details.	**07**
Q-5	1. How to create table in MS Access? Write down step for it and explain any five Data types.	**14**
	OR	
Q-5	1. What do you mean Query in MS Access? Write detail note with example.	**07**
	2. Explain Reports in detail	**07**