

Sub. code - 10186

Seat No.

SECOND YEAR POST BASIC B. SC. (NURSING) EXAMINATION
SEPTEMBER – 2020

INTRODUCTION TO NURSING SERVICE ADMINISTRATION

Time: 3 Hours]

30 SEP 2020

[Total Marks: 75

- Instructions:** i) Write each section in separate answer book.
ii) Figures to the right indicate full marks
iii) Draw diagrams wherever necessary
iv) Mention clinical implications wherever necessary.

SECTION- A

[Total Marks: 38]

Q-1 What is administration? Describe principles of administration in detail. 2+8=10

OR

Define In-Service Education. Prepare a plan for one day ISE on “Disaster management” for 50 staff nurses in your college.

2+8=10

Q-2 Write short note on following (Any-4)

4×5= 20

- Programme Evaluation and Review Technique [PERT]
- Nursing audit
- Group dynamics
- Leadership Skills
- Job description for staff nurse

Q-3 Answer in brief

4 × 2 = 8

- Define Budgeting
- Write four policies of hospital.
- What is therapeutic environment?
- Define organizational behaviour.

[PTO]

SECTION- B

[Total Marks: 37]

Q-4 What is management? Describe the responsibilities of head nurse in ward management. 2+8=10

OR

What do you mean by administration? Write about the role of nursing administrator in organizing an intensive care unit in the hospital. 2+8=10

Q-5 Write short note on following (Any- 4) 4 × 5=20

- a) Elements of material management
- b) Problem solving process
- c) Selection process
- d) Management by objectives (MBO)
- e) Collective bargaining

Q-6 Answer in brief

A) Describe in brief 2×2=4

- 1. Quality assurance.
- 2. Describe cost effectiveness.
- 3. Job Analysis.

B) Fill in the blanks 3×1=3

- 1) _____ is a process whereby any agency recognizes an educational institute as having met certain predetermined standards.
- 2) _____ means a person should get orders and instructions from only one superior.
- 3) _____ is evaluation of patient care through analysis of written records.